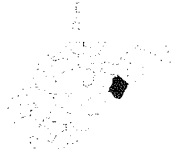


Pendleton County Economic & Community Development Authority



47 maple Avenue P.O. Box 602
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Regular Meeting Minutes

Date: Wednesday December 22, 2022
Place: Pendleton County Community Building
Time: 4:00 p.m.
Members Present: Cory Thomas, Jeremy Harper, Brooke Alt, Dayne Davis, Briana Bruns, Jamie DiFalco, Bill Loving, Carl Hevener, Bob Horan, and Amber Nesselrodt (Office Administrator) and Laura Brown (Executive Director)

Members Absent: Joan Ashley, Carl Warner, Kristin Dingess

I. Call to Order

Meeting was called to order at 4:00 pm by Vice Chair Person, Dayne Davis.

II. Approval of the Meeting Minutes

The Board moved to accept the October 12, 2022 regular meeting minutes. Motion was made by Bob Horan to accept the minutes. Cory Thomas seconded the motion. The motion was carried with an unanimous vote.

III. Approval of the Financial Statement

The Board moved to accept the October 2022 financials. Motion was made by Cory Thomas to accept the financials. Jeremy Harper seconded the motion. The motion was carried with an unanimous vote.

The Board moved to accepted the November 2022 financials. Motion was made by Cory Thomas to accept the financials. Jeremy Harper seconded the motion. The motion was carried with an unanimous vote

IV. Committee Reports

No reports.

V. Old Business

Audit- The Audit was conducted by Harold Fortner. Fortner said the books are the best he has ever seen them. No concerns were reported.

Brownfield Technical Assistance- The final review will be by zoom on January 26, 2023 regarding the environmental clean up. No further discussion at this time.

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VI. New Business:

- A. Innovation Hub- Motion was made by Cory Thomas to go into Executive Session. Jeremy Harper seconded the motion. Motion was made to come out of Executive Session by Cory Thomas. Jeremy Harper seconded the motion. Committee to discuss matters further will consist of JP Mowery, Cory Thomas, Jeremy Harper, and Bill Loving. No further action at this time.
- B. Industrial Park Shell #2- Motion was made by Cory Thomas to go into Executive Session. Jeremy Harper seconded the motion. Motion was made to come out of Executive Session by Cory Thomas. Jeremy Harper seconded the motion. Committee to discuss matters further will consist of Cory Thomas, Carl Hevener, Jeremy Harper, JP Mowery. No further action at this time.
- C. PBC Leases- Motion was made by Cory Thomas to go into Executive Session. Jeremy Harper seconded the motion. Motion was made to come out of Executive Session by Cory Thomas. Jeremy Harper seconded the motion. Motion was made by Cory Thomas to extend and keep the same lease as discussed. Jeremy Harper seconded the motion. The motion carried with an unanimous vote.
- D. Election of Officers- The following officers were nominated, terms to be effective January 1, 2023.
Dayne Davis- Chair
Cory Thomas- Vice Chair
Jeremy Harper- 2nd Vice Chair
JP Mowery- Secretary/Treasurer
- Motion was made by Cory Thomas to approve the election of officers, and for the above officers to be added to the EDA bank accounts (and to remove Kristin Dingess and Joan Ashley from those bank accounts.) Carl Hevener seconded the motion, The motion carried with an unanimous vote.
- E. Grants 2023- The small business grant incentive program continues to grow and be successful. A motion was made by Jamie Difalco to continue the program and the EDA will contribute \$5,000. The motion was seconded by Cory Thomas. The motion carried with an unanimous vote.
- F. Personnel- Cory Thomas made a motion to go into Executive Session. Jeremy Harper seconded the motion. Motion was made to come out of Executive Session by Cory Thomas. Jeremy Harper seconded the motion. Motion was made by Cory Thomas that the retention stipends are approved as discussed in Executive

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Session. Jeremy Harper seconded the motion. The motion carried with an unanimous vote.

VII. Public Comment
No public comment.

VIII. Adjournment

Dayne Davis made a motion to adjourn the meeting. Jeremy Harper seconded the motion. The meeting was adjourned at 5:35 pm.