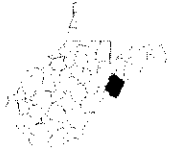


Pendleton County Economic & Community Development Authority



100 Thorn Creek Road P.O. Box 602
Franklin, WV 26807-0602

Phone: 304.358.2074
E-mail address:
eda@pendletoncounty.com

Meeting Minutes

Date: Wednesday April 13, 2022
Place: Pendleton Community Building in Franklin
Time: 4:00 p.m.
Members Present: Joan Ashley, Jamie DiFalco, Kristin Dingess, Cory Thomas, Bob Horan, Brooke Alt, Carl Warner, Bill Loving, Dayne Davis (by phone) and Amber Nesselrodt, Office Administrator, and Laura Brown, Executive Director

Members Absent: Jeremy Harper, Brianna Bruns, Carl Hevener

I. Call to Order

Meeting was called to order at 4:00pm by Chairman Kristin Dingess.

II. Approval of the Meeting Minutes

The Board moved to approve the February 9, 2022 regular meeting minutes. Motion was made by Joan Ashley to approve the minutes. Brooke Alt seconded the motion. The motion was carried with an unanimous vote.

The Board moved to approve the February 24, 2022 special meeting minutes. Motion was made by Joan Ashley to approve the minutes. Brooke Alt seconded the motion. The motion was carried with an unanimous vote.

III. Approval of the Financial Statement

The Board moved to approve the February 2022 financials. Motion was made by Joan Ashley to approve the minutes. Bob Horan seconded the motion. The motion was carried with an unanimous vote.

The Board moved to approve the March 2022 financials. Motion was made by Cory Thomas to approve the minutes. Joan Ashley seconded the motion. The motion was carried with an unanimous vote.

IV. Committee Reports

Recreation- Seneca Rocks is the 1st unincorporated town to be a part of Mon Forest Towns. Laura Brown will be the representative, with Felicia Harper-Cook as alternate. Ciara Lambert is the Franklin representative, with Brooke Alt as alternate.

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Business-Valkyrie Farms has decided to operate independently and they are no longer interested in renting space at the PCIP.

Personnel- Kristin stated that the committee will meet before the next meeting in June.

V. Old Business

Cleaning Contract- There is no additional information needed for the cleaning contract. Cory Thomas made a motion to approve the cleaning contract. Joan Ashley seconded the motion. The motion carried with an unanimous vote.

Hay Bid- Pendleton Industrial Park

Bids were reviewed by the Board. Joan Ashley made a motion to accept the bid by Jordan Mongold. Carl Warner seconded the motion. The motion carried with an unanimous vote.

Hay Bid- Pendleton Business Center

Bids were reviewed by the Board. Cory Thomas made a motion to accept Justin Bowers bid, with the contingency that no foul odor fertilizer be used. Jamie DiFalco seconded the motion. The motion carried with an unanimous vote.

Shrub Removal- Pendleton Industrial Park

The Board decided to table the discussion.

Mowing- Pendleton Industrial Park

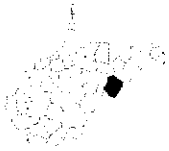
Bids were reviewed by the Board. Cory Thomas made a motion to accept Josh Nesselrodts bid. Joan Ashley seconded the motion. The motion carried with an unanimous vote.

Mowing- Pendleton Business Center

Bids were reviewed by the Board. Cory Thomas made a motion to accept the Mountain View Lawn bid. Bill Loving seconded the motion. The motion carried with an unanimous vote.

The board reviewed the contract for the mowing at PCIP and PBC. The contract is guided by the County Commission. Joan Ashley made a motion to accept the mowing contracts for PCIP and PBC. Brooke Alt seconded the motion. The motion carried with an unanimous vote.

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2. County Plan
Tabled until future meeting.

VI. New Business:

1. Brewer Fire Protection

The fire protection consultants will be assisting EDA with getting the Pendleton Business Center and Pendleton Industrial Park up to code. Brewer was recommended by Robinson. Brewer has inspection agreements for both PBC and PCIP. The board reviewed the inspection agreements. Bill Loving made a motion to move forward with the inspection agreements for PBC and PCIP. Cory Thomas seconded the motion. The motion carried with an unanimous vote.

2. Climbing

The board discussed moving forward with plans to create a new advertising brand for Pendleton County. The goal of the effort is to highlight the many recreational opportunities in the area including rock-climbing, caving, fishing, and hiking. Cory Thomas made a motion to move forward with the CVB to create a new advertising brand for Pendleton County. Joan Ashley seconded the motion. The motion carried with an unanimous vote.

Bob Horan made a motion to adjourn the meeting. Jeremy Harper seconded the motion. The meeting was adjourned at 5:12pm.

VII. Public Comment *No public comment.*

VIII. Adjournment

Carl Warner made a motion to adjourn the meeting. Cory Thomas seconded the motion. The meeting was adjourned at 4:59pm.