

Pendleton County Economic & Community Development Authority

Place: via Zoom Meeting
Date: April 20, 2021
Time: 7:00 p.m.

Members Present: Joan Ashley, Brianna Bruns, Dayne Davis, Kristin Dingess, Jeremy Harper, Bill Hartman, Carl Hevener, Bob Horan and Kim Ruddle, Administrator

Guests Present: Shawn Stinson

Members Absent: Ryan Boggs, Dayne Davis, Kenneth Harper, Bill Loving and Carl Warner

I. Call To Order

Chairperson Kristin Dingess called the meeting to order at 7:05 p.m.

II. Approval of the Meeting Minutes

A. Approval of the February 10, 2021, Regular Meeting Minutes

Brianna Bruns **moved** to approve the February 10, 2021, minutes with the changes recommended by Joan Ashley. Joan Ashley **seconded** the motion. The motion **carried** unanimously.

III. Approval of the Financial Statement

A. Financial Statements for the period ending February 28, 2021

Bob Horan **moved** to accept the February financial statements. Joan Ashley **seconded** the motion. The motion **carried** with a unanimous vote.

B. Financial Statements for the period ending March 31, 2021

Joan Ashley **moved** to accept the March financial statements. Bob Horan **seconded** the motion. The motion **carried** unanimously.

IV. Committee Reports

There were no committee reports.

V. Old Business

A. Executive Director Recommendation

This item was moved first one the agenda.

Joan Ashley **moved** to go into executive session to discuss personnel matters. Bob Horan **seconded** the motion. The motion **carried** unanimously. Shawn Stinson was directed to as separate zoom room.

Upon exiting executive session, Brianna Bruns **moved** to offer the executive director position to the candidate recommended by the committee. Bob Horan **seconded** the motion. The motion **carried** with a unanimous vote.

Joan Ashley **moved** to authorize the purchase of a laptop when the successful candidate accepts the position. Jeremy Harper **seconded** the motion. The motion **carried** unanimously.

VI. New Business

There was no new business.

VII. Office Report

The office report was presented as attached. Additional comment included the following:

Virginia Hedrick is working 20 hours per week in the office on the Senior Citizen work program.

The Region 9 toolkit meeting noted to be scheduled for April 30 was moved to May 7, 2021. Kim Ruddle intends to invite the new manager for Spruce Knob Seneca Rocks Telephone Company to attend since the top person for the WV Broadband Commission will be the only presenter except our national representatives. This will give the manager updated information of how to get moneys for any proposed expansion.

The Drive-in intends to open for the full season beginning the last weekend in May. The advertising sponsorships are down. Anyone knowing someone who might want to advertise should encourage them to do so.

Kristin Dingess reported that she had contacted Todd Hooker of the WV Development Office regarding the program that brings federal programs into the State. He promised to send her some information.

VIII. Public Comment

Shawn Stinson asked some questions regarding the executive director position, like the number of applicants, number interviewed, etc. Kristin Dingess stated that she would email that information to him.

IX. Adjournment

Joan Ashley **moved** to adjourn the meeting. Jeremy Harper **seconded** the motion. The motion **carried** unanimously. Chairperson Kristin Dingess adjourned the meeting at 7:28 p.m.